

INTEGRATED COLLEGE DUNGANNON

Personnel Specification: Classroom Assistant and General Assistant

Essential Criteria:

- NVQ Level II in Children's Care, Learning & Development, or equivalent qualifications, as recognised by the EA.
- GCSEs in Maths and English at Grade C or higher.
- Experience of working with children in a paid capacity in a secondary school for at least one year.

Desirable Criteria:

- NVQ Level III in Children's Care, Learning & Development, or equivalent qualifications, as recognised by the EA.
- A proven knowledge of the Revised Northern Ireland Curriculum and its impact on the classroom.
- Commitment to integrated education and parental involvement.

Appointments are reviewed on an annual basis and will be required only for as long as is determined necessary for the child/ren with special educational needs or as long as they remain at the college.

The selection panel may enhance criteria prior to shortlisting.

Please note the onus is on candidates to provide sufficient detailed information on their application forms in order to demonstrate how they meet each of the criteria. Failure to do so may result in a candidate not being shortlisted since selection panels cannot make assumptions in the absence of essential information.

As well as the above criteria, the ideal candidate will be expected to have the following personal qualities: integrity, dependability, flexibility, teamwork, organisation and a positive attitude towards work, colleagues and students.

The candidate will need to show a clean and tidy appearance at the interview process.